



Office of Finance and Administration
 Finance Division
Controller's Office
 controller.ofa.ncsu.edu

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MEMORANDUM

TO: Deans, Directors, and Department Heads
 FROM: Fran Lawrence, University Controller *DocuSigned by: Frances Lawrence*
 SUBJECT: New Travel Subsistence Rates
 DATE: June 30, 2023

Effective July 1, 2023, the Office of State Budget and Management will increase the per diem subsistence rates for in-state and out-of-state travel. The following list details the daily per diem subsistence reimbursement amounts for travel effective July 1, 2023.

The new rates apply to travel dates on or after July 1, 2023.

	<u>In-State</u>	<u>Out-of-State</u>	<u>Out-of-Country</u>
Breakfast	\$ 10.10	\$ 10.10	\$ 10.10
Lunch	\$ 13.30	\$ 13.30	\$ 13.30
Dinner	\$ 23.10	\$ 26.30	\$ 26.30
Lodging	<u>\$ 89.10</u>	<u>\$ 105.20</u>	<u>\$ 105.20</u>
Total	\$ 135.60	\$ 154.90	\$ 154.90

These changes will be updated in the Travel Center and Travel Manual on the Controller's Office website.

If you have any questions, please contact Kim Kelley at 515-7132 or Kim_Kelley@ncsu.edu

cc: Dana R. Harris, Associate Vice Chancellor, Finance and University Treasurer