

## **MEMORANDUM**

TO: Deans, Directors, and Department Heads

FROM: James H. Woodward, Chancellor

RE: Ethics Reminder

DATE: October 20, 2009

All university employees are subject to the conflict of interest laws described below. Please share with all employees in your units.

N.C. General Statute 133-32 prohibits state employees from accepting gifts or favors from any contractor or anticipated contractor when the state employee is in a position to influence the award or administration of the contract. See [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_133/GS\\_133-32.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_133/GS_133-32.html)

Also, it is a crime for state employees to help award or administer or attempt to influence university contracts from which the employees derive financial benefit. That is, you may not receive payment or property as a result of the contract or have a significant equity interest in the contracting entity. See G.S. 14-234 at [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_14/GS\\_14-234.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_14/GS_14-234.html)

There are numerous other policies and laws relating to state employee ethics, including the requirement for approval of secondary employment (SPA employees) or conflicts of interest and external activities for pay (EPA employees). State and federal laws restrict lobbying by university personnel, and certain senior administrators are also covered by the state ethics act. For additional information, see [http://www.ncsu.edu/legal\\_affairs/legal\\_topics/ethics/State\\_Ethics\\_and\\_Lobbying\\_Laws.php](http://www.ncsu.edu/legal_affairs/legal_topics/ethics/State_Ethics_and_Lobbying_Laws.php) and <http://www.ncsu.edu/sparcs/coi/>

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