October 31, 2014

**MEMORANDUM**

TO: Deans, Directors and Department Heads

FROM: W. Randolph Woodson, Chancellor

SUBJECT: Update to Faculty & Staff Tuition Waiver Policies

The Board of Governors (BOG) updated UNC Policy 1000.2.2:  *Waiver of Tuition and Fees for Faculty and Staff,*to bring it into alignment with recent changes in state statute N.C.G.S. Sec. 116-143(d).

The current state statute now allows for tuition waiver of up to three courses for eligible UNC staff and faculty.

The approved UNC Policy can be found here:

<http://www.northcarolina.edu/apps/policy/index.php?pg=vs&id=482>

The associated NC State policy POL 07.55.07 and regulation REG 07.55.08 are being updated to align with the UNC Policy and will be posted soon.

Policy questions about the UNC and NC State faculty and staff tuition waiver policies and regulations should be directed to the Benefits Office. Specific questions about the processing of individual faculty and staff tuition waivers should be directed to the Cashier’s Office.

cc: Barbara Carroll, Associate Vice Chancellor for Human Resources

Mary Peloquin-Dodd. Associate Vice Chancellor for Finance and Business

Joe Williams, Director, Employee Benefits and Programs

Maria Brown, Director, Cashier’s Office

Robert Davis, Chair, Staff Senate

David Zonderman, Chair of the Faculty