

MEMORANDUM

TO: Deans, Directors, and Department Heads

FROM: Marie Y. Williams, Associate Vice Chancellor for Human Resources

Marie Y. Williams

SUBJECT: Approved University Holiday Schedule for Calendar Year 2022

DATE: November 5, 2019

The University holiday schedule for calendar year 2022 have been approved by the Chancellor, Executive Vice Chancellor and Provost, and Vice Chancellor for Finance and Administration at NC State.

For your reference, attached please find an updated holiday schedule for the University, which also includes the holiday schedules that have already been approved for calendar years 2019-2021. Please share these holiday schedules with all faculty and/or staff within your colleges and divisions. The University's holiday schedules continue NC State's practice of scheduling Winter Break to allow for extended time off for most employees and to generate utility cost savings.

Additional information can be found at <https://hr.ncsu.edu/common-tasks/university-holidays-and-closings/>

If you have questions, please feel free to contact me at 515-3443.

Attachment: University Holiday Schedules

Cc: W. Randolph Woodson, Chancellor
Warwick A. Arden, Executive Vice Chancellor and Provost
Charles A. Maimone, Vice Chancellor for Finance and Administration