

MEMORANDUM

TO: Deans, Directors, and Department Heads

FROM: Fran Lawrence, University Controller, University Controller's Office DS
FL

SUBJECT: Travel Mileage Rate Changes

DATE: July 21, 2026

Effective July 1, 2026, the Office of State Budget and Management (OSBM) increased the travel mileage reimbursement rate for official university business from **72.5** cents to **76** cents per mile.

Per POL 05.15.03 Non-Salary and Deferred Compensation, mileage reimbursement rates for courtesy/lease vehicles increased from **20.5** cents to **23.5** cents per mile for employees authorized under Section 4.3.1 and remained unchanged at 37.5 cents per mile for those under Section 4.3.2.

These changes will be updated in the Travel Center in My Pack Portal as well as the Travel Manual on the Controller's office website.

If you have any questions, please contact Melissa Graham at magraha4@ncsu.edu or Ruthie Fairbanks at rdfairba@ncsu.edu.

cc: Dana R. Harris, Associate Vice Chancellor, Finance and University Treasurer