

MEMORANDUM

TO: Deans, Directors and Department Heads

FROM: Warwick A. Arden, Provost and Executive Vice Chancellor
Duane K. Larick, Senior Vice Provost for Strategic Initiatives

SUBJECT: New Academic Program Planning and Prioritization Process

DATE: September 5, 2012

Please find attached the newly developed academic program planning and prioritization process for all new (on-campus and distance education) undergraduate and graduate academic programs.

This new planning process was necessitated because of new academic planning requirements implemented at the University of North Carolina-General Administration and, more importantly, our need to be more strategic in our efforts to plan and implement new degree programs that are in line with our 2020 Enrollment Plan (<http://www.provost.ncsu.edu/news/documents/2020-enrollment-plan.pdf>) and our Strategic Plan (The Pathway to the Future: NC State's 2011-2020 Strategic Plan; <http://info.ncsu.edu/strategic-planning/overview/pathway-to-the-future>).

The attached planning and prioritization process is **for all new undergraduate and graduate on-campus and distance education programs**. It will be posted at <http://provost.ncsu.edu/admin-resources/acad-planning>.

The conversion of existing programs (currently authorized by UNC-GA for on-campus delivery) to distance education (offered either by technology or at a remote site) requires completion of UNC-GA Appendix F and Appendix G and should be done following existing Division of Academic and Student Affairs (undergraduate) and Graduate School (graduate) procedures.

If you have questions about this new planning process please contact Duane Larick (duane_larick@ncsu.edu). If you have questions about obtaining a tracking number or completion of Appendix A (or Appendix C) please contact the Graduate School (george_hodge@ncsu.edu) or the Division of Academic and Student Affairs (barbara_kirby@ncsu.edu) as appropriate for the degree planned.

Attachment

cc: Chancellor Woodson